

Subject: Hollywood Media District BID Request Retirement Certificate - Matt Chait The Complex Theatre Due No Later than December 11th

From: Lisa Schechter <lisa@mediadistrict.org>

Date: 11/29/2017 02:27 PM

To: William Ayala <william.ayala@lacity.org>, <david.cano@lacity.org>

CC: Dan Halden <daniel.halden@lacity.org>, Monica Martin <complexhollywood@gmail.com>

Dear David and William:

The Complex Theatre (aka on Theatre Row in the fabulous Hollywood Media District) will be holding a surprise retirement/holiday party for the owner, Matt Chait on Wednesday December 13th at 7pm. I would like to request a City Retirement Certificate for the event and would love love love it if the Councilmember could attend. See the event information below. I have included the amazing Dan Halden on this email as well so he is aware of the event.

Let me know if CM O'Farrell can drop by or send a video.

Thanks

Lisa Schechter
Executive Director
Hollywood Media District BID
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(323)860-0025 Direct
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MediaDistrict.org

From: Monica Martin <complexhollywood@gmail.com>

Date: Wednesday, November 29, 2017 at 1:17 PM

To: Steve Snyder <apitbulldude@gmail.com>, Adam Lazar White <adamlw@att.net>, Sara <willwallaceactingcompany@gmail.com>, Bob Bancroft <bancroft1@mac.com>, tony greco <tgreco@earthlink.net>, Tony Cronin <tcronin1257@gmail.com>, john gilkey <jkgilkey@me.com>, John Toom <blonde_john_la@yahoo.com>, Miles Stroth <Milesstroth@gmail.com>, Oh My Ribs Entertainment <ohmyribs@gmail.com>, Mary Amorosia <amorosiaagain@cox.net>, Anthony Gilardi <anthonygilardiactingstudio@gmail.com>, Elizabeth Reilly <liz@hudsontheatre.com>, racquel lehrman <racquel@theatreplanners.com>, christina hart <christinahart721@gmail.com>, Jessie Gray <citygrrrl@sbcglobal.net>, Gleason Mary Pat <gertirish@sbcglobal.net>, Lior Kaminetsky <liorviolin@gmail.com>, Ken Stirbl <kstirbl@uptimeis.com>, Circus-Szalewski Circus-Szalewski <lacircus@gmail.com>, "G.Smokey Campbell" <gsmokeycampbell@gmail.com>, Aram Saroyan <saroyancompany@earthlink.net>, Craig Shaynak <craigshaynak@sbcglobal.net>,

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Subject: Matt's Retirement SURPRISE Reminder

Hello Friends of Matt Chait!

If you are reading this, you are someone we know to have worked with Matt, either here at the Complex, or elsewhere.

Matt will be retiring from the Complex at the end of this year and I will be continuing his legacy here on Theatre Row.

Matt has contributed so much to the LA Theatre Community, we are planning a **SURPRISE** Holiday Party to honor him and his achievements.

The Holiday Party will be Wednesday, December 13th, 2017 at the Complex's Ruby Theatre.

The plan is to have the guests arrive by 7pm and Matt will arrive at 7:30.

The FUN a short presentation w/ entertainment and Special Guests, and then reception.

And here is where we need your help: We are kindly requesting you make and send me a 5 to 10 second (can be longer if you are HILARIOUS) self tape describing your first, best, funniest, moving, memory(s) of Matt. Anything you want to share about knowing and working with Matt. And a one shot with a "Thanks, Matt!" "I love you!" Blow a kiss, wave...you get the idea! I will have them all edited together and we will show it at the party, and present Matt a copy!

If you do not have the capability to self tape, let me know and I can help.

YOU DON'T HAVE TO DO A TAPE To ATTEND THE CELEBRATION! 😊 You do not have to Attend to make a tape! BUT MORE TAPES WOULD BE GREAT!

*******DEADLINE FOR TAPE** is **DECEMBER 3rd**. NEW INFO: Please upload video to <https://www.dropbox.com/sh/752ymxklxg9qgxz/AACHls4RsjeO6t2jI2B8fo8Ga?dl=0>

*******PLEASE RSVP******* for party (**let us know Yea or Nay**) by DECEMBER 3rd, as well!

Please do not REPLY ALL.

Remember it's a SECRET! **If you know anyone else who should be invited, please let me know!!!**

If anyone would like to speak at the presentation or sing or dance etc....please let me know that too!!

Thank you so much, I am really looking forward to celebrating Matt's many achievements with you all!

All the Best,

Monica Martin

the Complex
www.complexhollywood.com
323.465.0383
M - Sa 11am - 7pm

After hours emergency text:
323.252.1522

"In a time of destruction, create something."
— Maxine Hong Kingston